

FACILITY INSPECTION GUIDE

Youth Group Home

Licensing Specialist's must conduct an inspection of the group home at initial licensure and at least annually thereafter. If the worker has a question about the home's compliance with health, building, fire or safety requirements, the Licensing Specialist may request the assistance of the city/county or state health department, the local or state building code administrator, and/or the state fire marshal. Compliance with zoning regulations is a local issue that is not addressed by the state's licensing requirements.

		Compliance	
		Yes	No
I.	Kitchen Area and Out of Doors		
A.	Is the home served by a public water/sewer system? Ask if there have been any problems. Notice if faucets are not leaking. Is the water from the tap potable or is drinking water obtained elsewhere? Where? (ARM 37.97.508)	[]	[]
B.	Is an approved fire extinguisher with at least a 2A10BC rating readily available to the kitchen area? (ARM 37.97.519(3))	[]	[]
C.	View garbage storage areas indoors and out. Are there unpleasant odors? Do containers have lids? Are containers corrosion-resistant, fly tight, water tight, and rodent-proof? Are they clean? (ARM 37.97.508(3))	[]	[]
D.	Is garbage hauled weekly to a DEQ approved site? (ARM 37.97.508(3)(c))	[]	[]
E.	If the facility is not served by a public water supply and sewer system, ask to see results of quarterly lab reports on water quality and ask if there have been any water or sewer problems. View septic area while outside and check for odors, ground sinking, or other visible problems. Do water and sewer systems appear safe for residents? (ARM 37.97.508)	[]	[]
F.	While checking garbage outside, ask to see storage area for paint, flammable liquids, and other combustible material. (ARM 37.97.519(8))	[]	[]
G.	Do grounds, house, and out buildings appear well-kept? For example, paint on house/out buildings is in terrible shape and the lawn has obviously been neglected; broken windows, etc. (ARM 37.97.502(1)(2))	[]	[]
II.	Living Room(s)		
A.	Is there adequate space for recreation, quiet, reading, studying, and relaxing (40 square feet X number of youth)? Some of this room may be located elsewhere other than in the actual living room. (ARM 37.97.508(4)(c))	[]	[]
B.	Is lighting adequate? (ARM 37.97.508 (4)(a))	[]	[]
C.	Is there a telephone and are all of the following numbers posted near the phone: (ARM 37.97.508(9)) hospital, police, fire department, ambulance, poison control center? Are there easily accessible phone numbers of parents and placing agencies?	[] []	[] []
III.	Bedrooms		
A.	Does each resident have his/her own bed? (ARM 37.97.502(1)(i))	[]	[]
B.	Is lighting adequate for resident(s) needs? (ARM 37.97.508 (4)(a))	[]	[]
C.	Do single bedrooms contain at least 80 square feet of floor space? (37.97.508(1)(d))	[]	[]
D.	Does each youth have separate storage area and a place to display his or her creative works and other possessions? (ARM 37.97.502((i)(h)(i))	[]	[]

IV.	Bathrooms	Compliance	
		Yes	No
]	A. Does privacy appear well-maintained in resident's bathing and toiletry? (ARM 37.97.502(1)(h))	[]	[]
	B. Are bathrooms clean? (ARM 37.97.508(5))	[]	[]
	C. Is there hot and cold running water and the hot water appears to be 120 degrees Fahrenheit or less? (ARM 37.97.508(7))	[]	[]
	D. Is bathroom free from broken or cracked mirrors, peeling paint, missing tiles, leaky faucets, clogged drains, or other signs of neglect? (ARM 37.97.508(5) and 37.97.502(a)(i))	[]	[]
V.	Other Areas		
	A. Are hallways and rooms adequately lighted? (ARM 37.97.508 (4)(a))	[]	[]
	B. Is medication storage inaccessible to residents, with all medications contained in its original container with the original label? (ARM 37.97.506(6))	[]	[]
	C. Is washing machine and dryer available? (ARM 37.97.508 (8))	[]	[]
]	D. Are smoke detectors located both at stairways and in corridors or other areas, giving access to the bedroom(s)? (ARM 37.97.519 (2))	[]	[]

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Date